

ARCH AWARD INSTRUCTIONS - 2023

AAUW-IL has set aside funds to assist members attending the **Central State Regional Conference** on Thursday, October 19, 2023 at 12 Noon until Saturday, October 21, 2023 at 1P. The conference is the result of a co-operative of 11 states and the product of extensive planning. The scholarship may be used for registration, hotel rooms and transportation. Registration for the event is located on the AAUW-IL website or the AAUW-MO website and has been emailed through several state and branch communications.

The ARCH Award (AAUW REGIONAL CONFERENCE HELP) is a separate application since the scholarship is for our Illinois Members in particular. The award is restricted to one per branch and is open to the President, Administrator or Designate of the President. The Maximum allowed is \$400 and will be reimbursed retroactively.

Requests will be accepted until October 10, 2023 so that AAUW-IL can plan for the total monies needed. If you qualify and plan to go, please send an email to: carolheisler@gmail.com.

Your email must contain this information:

1. In the subject line, put **ARCH AWARD Request**.
2. **In the body of the email list the following items:**

Name, Mailing Address, Cell Phone, Current Position in your branch. If you are going as a Designate of your Branch President, please confirm this with her. Please explain the amount you are requesting. For example: hotel room @ \$\$, transportation expense (if you are driving the number of miles x .655 per mile) \$\$, Registration @ \$\$\$. The maximum amount reimbursed is \$400.

Also, we are trying to find a time for an AAUW-IL photo or meet-up so stay tuned for that text.

3. After you have returned from the conference and have learned many things, you **MUST** send a brief review of the conference to carolheisler@gmail.com. You might have gleaned a new idea, policy or program from the conference. You may have suggestions for the next conference. You may have made new connections or friends--please share your thoughts!
4. In your review, please confirm the amount you are requesting. After this wrap-up email is received, the check will be mailed to you.

Questions and concerns: carolheisler@gmail.com, cell phone 815-814-3180