**AAUW-IL Local Engagement Grant**

 **(LEG) Application**

To be completed by AAUW branch and returned to Carolyn Schjelderup (cs\_schj@yahoo.com), Reserve Fund Committee Chair. Please feel free to use an additional page to answer these questions and attach documentation, but please be specific and concise. Requests with over 6 addendum pages will not be considered. If this application is being used to supplement a national **Community Action Grant**, please attach a copy of the national grant application. This application can be submitted at any time throughout the year. The committee will evaluate your application and submit their recommendation to the board within 30 days of receipt (excluding holidays).

**Branches will receive funding for a maximum of one project per year.**

**Please note that the decision of the AAUW-IL Board of Directors is final.**

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name of Branch: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Branch President (name and contact information): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ e-mail:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Estimated number of participants served by this project:

2. Amount of funds requested:

3. Please provide the title and description of your project, including goal of project, along with the timeframe for completion. Is this an established project or a new project?

4. How does this project reflect AAUW’s Mission?

5. List your project leadership team and their relationship to AAUW (member or non-member).

6. Have you received funding from AAUW’s National office for this project?

7. List any other organizations that are partnering with you, including in-kind donors. Describe their role(s) in the project.

8. If applicable, please describe the venue.

9. How will AAUW-IL receive acknowledgement of their support? (program, signage, etc.)

10. How will your group evaluate your project? What would you consider a success?

11. Attach a basic and simple budget showing sources and amounts of funding plus a list of anticipated expenses.

12. Send a **follow-up report** to the Reserve Fund Committee Chair within one month after the completion of the project, including the results of your evaluation.

**Thank you for your application.**